### **Attention Drama Advisors:**

It's that time of year again...

Welcome to the New Brunswick Drama Festival and Conference for 2025. Last year we had 40 schools and over 1,000 students gather on St. Thomas University Campus for the largest single site provincial Drama Festival in the country! We can't wait to honour the work that you and your students will create again this year.

This information package contains everything you need to know about the festival: how to register, accommodations, rules, playing spaces, and most importantly dates and deadlines for registration. Please take a minute and review our key dates and deadlines for this year's Festival.

#### **KEY DATES & DEADLINES**

Registration of Plays by January 13, 2025

**Submit Poster Designs by January 27, 2025** 

**Book Your Accommodations by April 4, 2025** 

**Submit Your Program Information by April 14, 2025** 

In addition to this information package, our website **www.nbdramafest.ca** has these details and more. Still have some questions or looking to better understand how the Festival works? I would be happy to chat with you about all things Festival.

Suzanne Doyle Yerxa

Festival Coordinator suzanne@kvplayers.com

506-639-7493



#### WE'VE BROKEN DOWN THE REGISTRATION PROCESS INTO THESE KEY STEPS

# 1 REGISTER FOR THE FESTIVAL | JANUARY 13, 2025

#### Mail Registration Form and Cheque for Registration Fee to NBTA Drama Festival by January 13th

To register, complete the Registration Form on the last page and mail to the NBTA Drama Festival with a cheque for the registration fee. **The cheque must accompany the registration.** Each school can bring one, two, or three plays, based on scheduling availability. The registration form allows you to select your preferred time slots. Time slots are given priority based on the order when registrations are received. Information for the program will be submitted separately and is due by April 14th. Late registrations will only be accepted pending scheduling availability. After January 13th, the fee is \$125/play. **Payment for individual participants is \$25 per person.** This includes students and chaperones and is due when you arrive at the Festival.

Fees	Fee	Note
Registration Fee	\$100/play	Non-refundable, due with registration. \$125/play if after registration deadline.
Participation Fee		Payment for individual participants is \$25 per person. This includes students and chaperones and is due when you arrive at the Festival.

# 2 SUBMIT POSTER DESIGNS | JANUARY 27, 2025

### Please pass along "Information for Art Teachers" (pages 5 & 6) to the appropriate person in your school.

Every year we ask the students of the province to submit a design for our logo. The chosen design will be on our poster and the student artist will be given \$200. We have developed a gallery of art from past submissions that are displayed at the Festival. We add to this each year.

# 3 BOOK ACCOMMODATIONS | APRIL 4, 2025

### Accommodations are booked directly with STU, UNB, or hotels and not through the Festival.

The Drama Festival Committee is not responsible for accommodations. These arrangements are made between the school and the universities. We contact the Residence Offices and they set deadlines and we communicate those to the schools.

Most schools choose to stay at the St. Thomas University Dorms. This is very convenient as two of the three theatres that we use are on the St. Thomas campus. If you want to stay at St. Thomas, you must book your accommodations by April 4th. Their housing office may be contacted by email at residencelife@stu.ca or by phone at 506-453-7213.

Some schools have chosen to stay on the UNB campus. Their housing office may be contacted by email meet@unb.ca or by phone at 506-453-5010.

Other schools have chosen to stay at local hotels and walk to the campus.

# **4** SUBMIT PROGRAM INFORMATION | APRIL 14, 2025

#### Everyone gets a program, make sure your play's information is included.

Registered schools will be contacted with more details on how to provide their information for the program. This information, which includes cast, crew, production team, and synopsis of play, will be placed directly in the program **based on what you submit.** 



## **RULES AND REGULATIONS**

#### LANGUAGE AND MATERIAL

- Your play must be appropriate for an event that is sponsored by the Department of Education and the NBTA. If you would not do the play at your school in front of the student body and your administration, then it cannot be done at the festival. You must consider language, appropriate material, and cultural sensitivity.
- Offensive language and inappropriate material are not acceptable and may result in disqualification from recognition.

#### **ELIGIBILITY**

- All public New Brunswick Middle and High Schools are eligible to enter the festival.
- Productions may be directed by teachers, student teachers, students, or a community volunteer approved by the school administration.
- Individual directors may direct two plays.
- All participants must be registered students in your school.
- Teachers may not appear in a play or do voiceovers.

#### NUMBER OF PLAYS AND SCHEDULING

- Middle Schools may register a maximum of three plays.
- High Schools may register a maximum of three plays.
- The first two plays will be registered on a first received-first registered basis.
- Third plays will be scheduled at Memorial Hall, UNB.

#### **TIME**

- To be eligible for recognition, each production must be over 25 minutes and no longer than 60 minutes.
- Each play has **20 minutes to set up and 10 minutes to strike.** There will be an official timer for each of these elements. These times will be posted so that directors, cast, and crew will be aware of any problems before the Recognition Ceremony.
- If the play does not comply with the time regulations, it will be disqualified from all categories except acting.
- The play begins when the lights come up, a line is spoken, or music is played. If there is any dispute, the posted time will be considered accurate. Remember that the festival audience is usually very enthusiastic, so please factor this into your playing time.



## **FESTIVAL THEATRES**

At the New Brunswick Drama Festival we are fortunate to have access to three theatres in one location. Each has unique features that you might want to consider before you make a choice on your registration form.

#### THE BLACK BOX

The Black Box is a studio space with flexible seating. There is a centre entrance as well as entrances on stage right and left. It is an appropriate venue for larger groups. Floor work is difficult to see in this venue. The theatre has an excellent loading facility, dressing rooms, effective lighting and sound. There is a follow spot available.

#### **TED DAIGLE THEATRE**

The Ted Daigle is a small traditional theatre. The stage is relatively small and the audience is very close to the action. The loading facility is excellent, dressing rooms are adequate, and lighting and sound are effective. If you need a follow spot, please make a separate request the week before the festival.

#### MEMORIAL HALL AT UNB

This venue was generously added by UNB for the High School level. It is a traditional theatre with an elevated stage. There is a circular staircase that provides access to the dressing room. The lighting and sound are effective. The loading is through the house using double doors that are 6 feet wide and 7 feet tall. This playing space is used for third plays for the **High School Division.** 

Diagrams, dimensions, and images are available on the website.

www.nbdramafestival.com

# **ADJUDICATION**

Each play is adjudicated publicly and privately by the adjudicators hired by the festival. Each year we try to find people from New Brunswick who are working professionally. If you have any recommendations for these positions, please contact suzanne@kvplayers.com.



## INFORMATION FOR ART TEACHERS

### PLEASE PASS THIS INFORMATION TO THE ART TEACHER IN YOUR SCHOOL

# Design the New Brunswick Drama Festival Poster for a chance to win \$200!

Students in High School and Middle School are encouraged to submit a design for the logo that celebrates Drama Festival 2025.

The design that is chosen to represent the Festival will be printed on posters, programs, t-shirts, bracelets, and banners. We also use other outstanding submissions throughout the program.

The artist will receive \$200.00.

On the back of this sheet, we have included some of the designs that were submitted in the past. We thank you, in advance, for encouraging your students to participate in this process.

The work may be computer generated or the work of the artist. All work must be original. Work can be mailed or scanned and emailed.

The student does not need to include any text as a graphic artist adds this.

This is a great opportunity for students to have their work recognized and a great addition to a resume. We also have a Drama Festival Gallery where artwork from the past is displayed.

The due date for the graphic design is January 27th, 2025.

### The work can be mailed or emailed.

NBTA DRAMA FESTIVAL

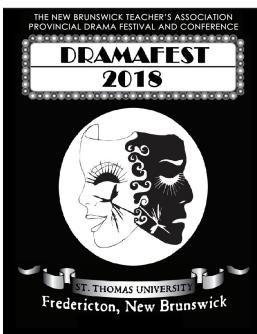
PO BOX 752

FREDERICTON, NB

E38 5R6

suzanne@kvplayers.com













# TIME SLOT SCHEDULE

Select your top 3 time slots and indicate those time slot #'s on the registration page. If scheduling more than one play, keep both plays in mind when selecting time slots.

## **HIGH SCHOOL SCHEDULE**

### MIDDLE SCHOOL SCHEDULE **Time Slot** Slot # Date **Time Slot**

Slot #	Date	Time Slot	Slot #	Date	Time Slot
#1	Wednesday, May 7th	6:00pm-7:30pm	#1	Monday, May 5th	12:15pm-1:45pm
#2	Wednesday, May 7th	7:35pm-9:05pm	#2	Monday, May 5th	1:50pm-3:20pm
#3	Thursday, May 8th	8:40am-10:10am	#3	Monday, May 5th	3:25pm-4:55pm
#4	Thursday, May 8th	10:15am-11:45am	#4 #5	Monday, May 5th	5:40pm-7:10pm 7:15pm-8:45pm
	, , , , , , , , , , , , , , , , , , ,			Monday, May 5th	
#5	Thursday, May 8th	12:15pm-1:45pm			
#6	Thursday, May 8th	1:50pm- 3:20pm	#6	Tuesday, May 6th	8:40am-10:10am
#7	Thursday, May 8th	3:25pm-4:55pm	#7	Tuesday, May 6th	10:15am-11:45am
#8	Thursday, May 8th	5:30pm-7:00pm	#8	Tuesday, May 6th	12:15pm-1:45pm
#9	Thursday, May 8th	7:15pm-8:45pm	#9	Tuesday, May 6th	1:50pm-3:20pm
#10	Thursday, May 8th	8:50pm-10:20pm 9:00am-10:00am	#10	Tuesday, May 6th	3:25pm-4:55pm
#11	Workshops		#11	Workshops	5:30pm-7:00pm
#12	Friday, May 9th	10:15am-11:45am	#12	Tuesday, May 6th	7:15pm-8:45pm
#13	Friday, May 9th	12:15pm-1:45pm		DANCE	9:00pm-10:30pm
#14	Friday, May 9th	1:50pm-3:20pm	#13 #14		8:40am-10:10am 10:15am-11:45am
#15	Friday, May 9th	3:25pm-4:55pm		Wednesday, May 7th Wednesday, May 7th	
#16	Friday, May 9th	5:40pm-7:10pm			
#17	Friday, May 9th	7:15pm-8:45pm		SHOWCASE	12:30pm-1:30pm
				RECOGNITION CEREMONY	2:00pm-3:30pm
	DANCE / OPEN MIC	9:00pm-11:00pm			
#18	Saturday, May 10th	8:40am-10:10am			
#19	Saturday, May 10th	10:15am-11:45am			
#20	Saturday, May 10th	12:15pm-1:45pm			
	SHOWCASE	2:00pm-3:00pm			
	RECOGNITION CEREMONY	3:30pm-5:00pm			

# **REGISTRATION FORM**

1.200110111011101111										
Scheduling is done by first received, first registered. The form must be mailed with a cheque. The NBTA stamps the received date on each form when the Registration Form <u>AND the cheque</u> are received.										
\$100 per play (non refundable fee). After January 13th the fee is \$125 per play.										
Cheque payable to NBTA Drama Festival										
SEND TO:	NBTA DRAMA PO BOX 752 FREDERICTO	A FESTIVAL N, NB E38 5R6	SEND BY:	<b>JANUARY 13th, 2025</b> First Received, First Registered						
I AM REGISTE	RING A _	High Scho	ol	_ Middle School	Middle School (Select one)					
Name of School										
School Address Town/City Postal Code										
Principal's Name		Ema	ail							
Drama Advisor/ Director		Ema	ail							
School Phone #		Extension								
Advisor Cell #										
1) HOW MANY PLAYS?  First, decide if you are bringing one, two, or three plays.  2) CHOOSE TIME SLOTS  If your first choice is slot #5, place a 5 on the line beside 1st Choice.  3) THEATRE PREFERENCE  BLACK BOX or TED DAIGLE  Theatre dimensions and plans can be found on our website.										
		ge to decide when yourst scheduled basis. Pla								
HOW TO COMPI	LETE	PLACE SLOT# IN BOXES		BELOW	CHECK IF APPLICABLE (HIGH SCHOOL ONLY)					
EXAMPLE	F	FIRST PLAY		OND PLAY	THIRD PLAY					
1st Choice		noice	1st Choi	ce	Yes, I would like to register a					
2 <sup>nd</sup> Choice 14		hoice		oice	third play.  Third plays will be					
3 <sup>rd</sup> Choice 9	3 <sup>rd</sup> CI	noice	3 <sup>rd</sup> Cho	ice	scheduled based on availability at Mem Hall on UNB campus.					
( ) BLACK BOX (X) DAIGLE		LACK BOX AIGLE	( ) BLA	ACK BOX IGLE						